**Note:**

1. Please make sure you complete this Report related to each meeting for your Practical Project – Iteration 1 below.

2. Once completed, convert this content to readme.md (GitHub).

Practical Project - Iteration 1

Group Meeting Report

| Notice of Meeting and Agenda | Date: 09/04/2024Time: 2:30PM - 3:00PMLocation: PA105 |
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| Sponsor: | Anastacia Mozhaeva | Name of Group: | JZTC |
| Group Lead: | Zoe Proudfoot | Note taker: | Tainui Weti |
| **Attendees:** | Cairo Bullen, Tainui Weti, Zoe Proudfoot | | |
| **Absent:** | Joenella Hiko | | |
| **Please bring:** | Laptop, notepad | | |
| **Agenda items:** | 1. **We are working on Activity 3** - Suppose you are a project manager using a waterfall development–based methodology on a large and complex project. Your manager has just read the latest article in Computerworld that advocates replacing this methodology with Agile methodologies and comes to your office requesting you to switch to one of the Agile methods. | | |

# Minutes

| Agenda Item 1: | Activity 3- We are working on Activity 3 | Presenter: | Zoe Proudfoot |
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#### Discussion:

Exploring a variety of agile methodologies, select one then justifying one model based on a real-world scenario.

#### Conclusions:

We chose scrum methodology, because it best suited our scenario.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Talked about different methodologies | Cairo Bullen, Tainui Weti, Zoe Proudfoot | 3:00PM |
| * Decided to use the scrum methodology | Cairo Bullen, Tainui Weti, Zoe Proudfoot | 3:00PM |
| * Discussed the criteria that would make the scrum methodology the most suitable for the scenario. | Cairo Bullen, Tainui Weti, Zoe Proudfoot | 3:00PM |

#### Date of next meeting:

30/4/2024 2:00pm